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| Title: Outreach and Advocacy Navigator | | Date Open: 06/22/21 | Date Closed: 7/9/21 |
| Program: Navigation Team / Interfaith Works | | Reports to: Navigation Team Program Manager | |
| Hours: 25-35 Hours/ week | Shifts: Daytime - Some flexible evenings | Hourly Rate: 1 9.50\$/hour + Health care benefits after 60 days of employment | |
| Contact: Tarryn Bieloh, Program Manager --- tarryn.bieloh@iwshelter.org | | | |
| Program Description: | The Navigation Team serves a wide range of functions including advocacy, case management and peer counseling in order to increase social inclusion and retention in social services. We work under a culmination of grants in order to prioritize serving single adults with the highest needs who struggle to navigate institutional resources. The Navigation Team is dedicated to providing a bridge to more traditional services as an act of social justice and as a platform for strengthening community agency. | | |
| Position Description: | <ul style="list-style-type: none"> • Provide assistance in obtaining and coordinating social and maintenance services for participants, including services relating to daily living activities, personal financial planning, transportation, habilitation and rehabilitation services, behavioral and mental health services, general medical services, prevocational and vocational services, and housing services. • Provide assistance to participants in obtaining income support services, including housing assistance, food stamps, supplemental security, disability income benefits, and veterans' benefits. • Provide camp and outdoor outreach in the community and other social service organizations throughout Thurston County in order to cultivate working relationships with the administrators and social workers of these sites. This involves distributing survival supplies and making connections to services by meeting people where they are. • Advocate for participants when facing stigma and/or discrimination in situations related, but not limited to; hospitalizations, primary care provider services, mental health services, substance use treatment, safer substance use practices, housing opportunities, senior citizen resources/services, social work services and the legal system. • Provide ongoing emotional support to help maintain stabilization through changes. | | |
| Essential Functions: | <ul style="list-style-type: none"> • Attend all required continued education trainings, bi-monthly supervision as well as case conferencing and operations meetings. • Assist individuals to access community mental health services, substance use treatment, primary health services, job training, educational services, relevant housing services, housing placement assistance, income assistance, employment assistance and medical assistance. • Meet participants in various environments and on varying timelines. • Coordination of services and professional relationship building with other social service providers. • Able to make solid referrals. | | |

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| | <ul style="list-style-type: none"> • Provide ongoing case management services in a coordinated care environment to individuals enrolled in the Navigation Team, completing detailed progress notes and tracking referral attainment. • Provide services and maintain records to meet contract requirements, State requirements, and agency policies/procedures. • Maintain all performance grant reports as needed. • Support participants in completing tasks related to their stated goals. • Document progress related to participant-set goals. |
| <p>Job Requirements: Minimum Qualifications</p> | <ul style="list-style-type: none"> • Ability to follow through with job commitment. • Demonstrates the necessary attitudes, knowledge, skills, willingness and self-awareness to deliver culturally competent services and work effectively in multicultural situations. This includes addressing and interrupting oppression in all forms on an ongoing basis. • Experience in direct service and community organizing is desirable; personal experience and understanding of the homeless population may be substituted. • Ability to work effectively with participants displaying a varying range of social behaviors. • Must already have or be able to obtain a Certified Peer Counselor certification within six months of hire. • Ability to perform light administrative duties. • Ability to communicate and work effectively with diverse populations. • Must be able to construct and maintain professional boundaries as well as consistent implementation of such boundaries. • Must be a good communicator, good listener, and maintain kindness within often unpredictable dynamics. • Ability to meet our participants “where they’re at” without judgment or prejudice. • Flexibility, creativity, and resourcefulness are necessary skills to have in this job. • Have access to reliable transportation and be able to arrive on time each day. • Applicants must successfully pass required background checks prior to an offer of employment. • Support and uphold the mission, vision and philosophical foundation of all the IW EOS shelter programs. • Availability to work flexible hours depending on emergent circumstances. |
| <p>How To Apply</p> | <ul style="list-style-type: none"> • Fill out pre-interview application questions. Click here to access pre-interview questions. • In addition, email cover letter and resume to tarryn.bieloh@iwshelter.org and with “Navigation Team Application” in the subject line. • We will get in touch to let you know if an interview will be scheduled. |