



Homeless Services Program

Unity Commons / Sergio's / Navigation Team

Title: REST Program Navigator		Date Open: 4/14/23	Date Closed: 4/28/23
Program: Navigation Team / REST PROGRAM		Reports to: Navigation Team Supervisor	
Hours: 30 Hours/week	Shifts: Daytime, weekends Friday-Monday	Hourly Rate: \$19.50/hr. + Premium Paid Healthcare option after 60 days employment w/ Annual incremental raises built in	
Start Date: 5/1/23	9:30am-5pm		
Contact: Raven Scrivner: Program Manager - raven.scrivner@iwshelter.org			
Program Description:	<p>The Navigation Team serves a wide range of functions including advocacy, case management, and peer counseling in order to increase social inclusion and retention in social services. The Navigation Team is dedicated to providing a bridge to more traditional services as an act of social justice and as a platform for strengthening community agency.</p> <p>The Interfaith Works REST pilot project is finishing its eighth month of partnership between Interfaith Works, Providence St. Peter Hospital, and Multicare Capital Medical Center. The project provides 6 dedicated 24/7 shelter beds complete with wrap around case management, hygiene services, and meals. The program is designed to offer patients experiencing homelessness the opportunity for additional time to heal from their acute medical issue, post-acute care, or acute flare-up of chronic health conditions. When referred by the appropriate healthcare provider staff, REST will provide a short-term (up to 30 days), safe, resource-rich environment in which to recover while engaging in community health support services to address basic needs, connection to primary care, and housing resources.</p>		
Position Description:	<ul style="list-style-type: none"> • Work independently for 2 days a week providing support to REST participants within Interfaith Works Unit Commons Shelter. • Perform weekly progress evaluations for up to 6 participants regarding their perceived medical stability and progress. • Respond to and bottomline all REST participant related crises, including mental health and medical emergencies. • Maintain updated documents regarding REST referrals and updated availability for respite beds. • Assist patients in coordinating aftercare and relevant housing placements when available within their 30 day stay. • Coordinate with Providence Home Health workers, in-home caregivers, visiting providers, and community based volunteers to visit with and support REST guests. • Field referrals and closely follow the structures of intake acceptance when accepting guests into the REST program. • Maintain phone communications with REST clients and community partners during work hours and/or when off-site. • Assist in maintaining a clean and safe environment for REST guests. This includes potentially handling biowaste and responding to incontinence. 		

<p>Essential Functions:</p>	<ul style="list-style-type: none"> ● Attend all required continued education trainings, bi-monthly supervision as well as case conferencing and operations meetings. ● Hold strict and clear boundaries on discharge requirements for admission to the REST program. ● Maintain positive and collaborative relationships with Providence, Multicare and other community partners. ● Maintain close communication with other members of the IFW team, including on-site managers, REST staff, and other Nav Team members. ● Manage paperwork requirements in a neat and timely manner. ● Comply with and maintain current knowledge of grant and program requirements. ● Maintain up-to-date knowledge of community resources and appropriate care-giving support options and referrals. ● Provide medical care follow up navigation and coordination of services with REST guests. ● Grow and support the development of a diverse and highly skilled Navigation Team Unit that is responsive to the needs of Providence and IW's shared goals.
<p>Job Requirements: Minimum Qualifications</p>	<ul style="list-style-type: none"> ● Ability to follow through with job commitment. ● Competency and familiarity with Google Suite. ● Ability to work both independently and on a small team. ● Demonstrate the necessary attitudes, knowledge, skills, willingness and self-awareness to deliver culturally competent services and work effectively in multicultural situations. This includes addressing and interrupting oppression in all forms on an ongoing basis. ● Experience in direct service and community organizing is desirable; personal experience and understanding of the homeless population may be substituted. ● Ability to work effectively with participants displaying a varying range of social behaviors. ● Must already have or be able to obtain a Certified Peer Counselor certification within six months of hire. ● Ability to perform light administrative duties. ● Ability to communicate and work effectively with diverse populations. ● Ability to maintain total confidentiality regarding disclosed information about a referral that may be shared to you in confidence, especially regarding protected health information. ● Must be able to construct and maintain professional boundaries as well as consistent implementation of such boundaries. ● Must be a good communicator, good listener, and maintain kindness within often unpredictable dynamics. ● Must maintain positive and respectful relationships with our community partners and other community resources. ● Ability to meet our participants "where they're at" without judgment or prejudice. ● Flexibility, creativity, and resourcefulness are necessary skills to have in this job. ● Have access to reliable transportation and be able to arrive on time each day. ● Applicants must successfully pass required background checks prior to an offer of employment. ● Support and uphold the mission, vision and philosophical foundation of all IW HS programs. ● Availability to work weekends and willingness to offer coverage for other members of the team.
<p>How To Apply</p>	<ul style="list-style-type: none"> ● EXTERNAL CANDIDATES: Fill out pre-interview application questions. Click here to access pre-interview questions. ● INTERNAL AND EXTERNAL CANDIDATES: email cover letter and resume to raven.scrivner@iwshelter.org with "REST Navigator Application" in the subject line.